

**CARBON COUNTY BOARD OF COOPERATIVE
HIGHER EDUCATION SERVICES
BOARD AGENDA**

January 27, 2022, 4:00 p.m.
Carbon County Higher Education Center
Rawlins, Wyoming
Regular Monthly Meeting

I. AGENDA

Roll Call

II. PUBLIC COMMENTS, PRESENTATIONS & REPORTS

A. Adult Learning Center Annual Report (2021)

III. CONSENT AGENDA

A. Minutes from December 16, 2021, meeting (enclosure)
Treasurer's Report – January 2022 (enclosure)
Approval of Payables – January 2022 (enclosure)

IV. ACTION ITEMS

- A. *Board Organization*: Election of Officers- Chair, vice chair, treasurer, and clerk.
- B. *Designation of Depositories for 2022*- Move that the Bank of Commerce, RNB State Bank, and Wyoming Government Investment Fund be designated as the Board of Cooperative Higher Education Services depositories of record.
- C. *Designation of Newspapers for 2022*- Move that the Rawlins Times, Rock Springs Rocket Miner, and Snake River Press be designated as the Board of Cooperative Higher Education Services newspapers of record for publications of public notices.
- D. *Designation of Attorney for 2022*- Move that William MacPherson of MacPherson and Thompson be designated as the Board of Cooperative Higher Education Services attorney of record.
- E. *Designation of Auditor for 2022*- Move that Alexandra Wilkinson, CPA, from Porter, Muirhead, Cornia & Howard be designated as the Board of Cooperative Higher Education Services Auditor of record.
- F. To approve the proposed BOCHES Board Meeting Schedule for 2022. (enclosure)

V. EXECUTIVE SESSION

None

VI. DISCUSSION ITEMS

A. Creation of an Industry Lead Advisory Committee for the Trades.

VII. DIRECTOR'S REPORT

VIII. STAFF REPORTS

- A. Executive Assist- Disclosure of Financial Benefit or Interest Forms
- B. Accounting Specialist
- C. Program Planner
- D. Education Coordinator-LSRV

IX. BOARD COMMENTS

A. Next Meeting Date – February 24, 2022, this meeting will be held at 4:00 p.m.

X. ADJOURMENT